

HOCKWOLD-CUM-WILTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN THE METHODIST SCHOOLROOM ON TUESDAY 15 MAY 2015 AT 7.30 pm

Present: Mrs P Raburn) Hockwold Parish Council
 Mr T Gossage)
 Mrs T Sismey)
 Mrs L Arbour)
 Miss R Johns)
 Mr S Turner)
 Mrs L Randell)

Apologies for absence had been received from Squadron Leader Jerry Neild and Norfolk County Councillor Martin Storey.

Mrs Pat Raburn asked for nominations for the Chairman for the coming year. Mr Gossage proposed that Mrs Raburn should continue as Chairman and this was seconded by Miss Johns, all the councillors present agreed. Mrs Raburn said she was happy to carry on as Chairman for another year. With regard to the position of Vice-Chairman it was decided to leave the matter in abeyance until we have a full Council.

Following on from the recent Elections, three councillors have resigned and one new Councillor has joined the Parish Council, Mrs Lesley Randell. The clerk gave out forms of 'Declaration of Acceptance of Office' and Register of Members' disclosable Pecuniary Interests' to our seven Councillors for them to complete and give back to her.

1. **MINUTES**

Resolved: That the Minutes of the meeting held on the 14 April 2015 previously circulated be approved and signed by the Chairman. This was proposed by Miss R Johns and seconded by Mrs Arbour.

2. **MATTERS ARISING AND CORRESPONDENCE**

Retiring Councillor: A letter has been received from Mrs Dorothy Barrett informing the council that due to her husbands on going ill health, regrettably she had to resign from the council.

NALC Weekly Updates: All the Councillors have received copies of these weekly updates, and there were no queries regarding them. Unfortunately Jane Scarrott and Clare Watkins have left NALC so the weekly e-mails will be on hold for a while.

Community Action Norfolk: These newsletter come following the merger of Norfolk RCC and WNVCA. All the councillors have been sent copies of these bulletins, and there were no queries.

Norfolk Matters – April Edition: All the Councillors have received a copy of this edition and there were no queries.

Norfolk County Council: This e-mail received from NCC regarding managing flood risk was forwarded to all the councillors.

Audit 2015: The clerk had handed out to Councillors the bank reconciliation (which goes to the Auditors) and the Income and Expenditure Account for the year. The Annual Governance Statement questions were read out by the chairman and the form completed and duly signed by the Chairman and Clerk. The clerk explained that the increase in the lighting payments was because of the change over to LED lamps, this will be explained in a covering sheet of comments to the Auditors. It was proposed by Mrs Arbour and seconded by Mrs Sismey that these forms be sent to the Internal Auditor on the 17 May 2015 and when returned sent to Mazars the Government appointed external Auditors.

Moor Drove East: The clerk has been on to the Land Registry about this matter, who had sent out a form for the Parish to fill in and pay £14.00 to get a copy of the Plans and ownership of this land. The clerk has also spoken to Mrs Atkins about this matter who says that Moor Drove East does not belong to them. It was proposed by Mrs Sismey and seconded by Miss Johns that the form and cheque be sent off to Land Registry to find out who owns Moor Drove East.

Community Action Norfolk: The association who now includes Norfolk RCC have sent out renewable forms for the Parish Council to continue their membership, this cost is as before £20.00. It was agreed by everyone that we should continue our membership.

Police – Parking within the Village: An e-mail has been received from PCSO Esther Bortz in reply to the clerks one regarding cars parking at the corner of South Street and Main Street and also the corner of Lakeland and Main Street. PCSO Bortz has replied saying that the actual parking distance for vehicles at junctions is 10 metres or 32 feet. She suggested that this information be put in the village magazine, highlighting the issue. Mrs Raburn will put this in her report for the magazine. This was proposed by Mrs Sismey and seconded by Miss Johns.

Parish Rangers: The clerk has received an e-mail from them reporting on the work they did on the 20 April 2015 in Nursery Lane, South Street and Station Road. We will be contacted again three weeks before their next scheduled visit to Hockwold.

Annual Village Donations: The question of the amount of donation to be given to the Village Hall, Playing Field and St James Churchyard was discussed. After some discussion it was agreed that they should be given £500.00 each, the same as last year. This was proposed by Mrs Sismey and seconded by Mrs Arbour, all councillors agreed.

Computer Share – Consolidated Stock: Ever since the clerk has been doing this work, the parish has received 9p. every three months from 21/2 consolidated stock. We have now been informed that they wish to close this consolidated stock down and the clerk has received a form to get the money invested back. It was agreed that the Chairman and clerk should fill in the form and return it to get the money back and close the account. This was proposed by Mrs Arbour and seconded by Mrs Sismey, everyone agreed.

Side Table: King's Lynn Festival Programme. East Cambridgeshire District Council Planning Policy Updates. (not our area). Clerks and Councils Direct May 2015.

4. **PLANNING APPLICATIONS/PERMISSIONS/REFUSALS**

Permission – 37 Main Street, Hockwold. – Side and rear single storey extension – Permission granted.

5. **BILLS OF ACCOUNTS**

Payments:

12.5.2015	K & M Lighting Services Ltd – Maintn. (June)	£ 70.55)
	K & M Lighting Services Ltd – Install bracket & refit lantern	£132.91) £203.46
	Mr M Moore – Bus Shelter	£ 22.00
	Mrs G M Taylor – Wages (May)	£461.80
	Donation – Playingfield	£500.00
	Donation – Churchyard	£500.00
	Donation – Village Hall	£500.00
	Methodist Church - £10 per meeting	£ 60.00
	Community Action Norfolk (RCC) – Subs	£ 20.00
	Zurich Insurance plc	£714.21
15.5.2015	E-on – DD – Street Lighting (April)	£145.08

It was proposed by Mr Gossage and seconded by Mrs Sismey that these accounts be paid. Everyone agreed.

6. **ANY OTHER BUSINESS**

Repair of Street Light: The clerk explained that the new LED Light was not broken or to blame for the light being out. The Bracket was broken and had to be replaced. The new LED lights used the same brackets as the old lights, so these were never replaced.

Speeding in Mains Street: The clerk has been approached by a parishioner expressing concern at the speed cars go through the village on Main Street, especially pass the school. Could Highways be approached about having speed bumps put in near the school, to slow traffic down. The clerk will e-mail Highways about this matter.

Potholes: Potholes were reported outside 21 Main Street and near the village club entrance. The clerk will report these to Highways.

Break-ins: Unfortunately there have been a number of break-ins and thefts within the village lately, parishioners should be very vigilant and make sure everything is put under lock and key.

Playingfield: Mrs Sismey reported that some villagers have been expressing concern regarding the state of the playingfield, and some of the equipment. Mr Gossage said they have had new swing seats on order since Xmas. These have been broken by older children using the equipment, and trying to take bolts and screw out of the equipment. This play area is for young children, but is being spoilt and vandalised by older children who are too big to use the equipment. At present the playingfield committee consists of only two members, perhaps some of the parents would like to go on the committee and help run the playingfield, which is in fact owned by 'Fields in Trust'.

Cross Hill: The Cross Hill is in need of being cut, the Borough Council have not yet been round, the clerk will speak to John Long and ask him to cut the grass.

Moor Drove East: It was reported that an armchair has been dumped down Moor Drove East, the clerk will report this matter to the Litter Line of the Borough Council.

Holiday Dates: The Chairman asked if Councillors could let the clerk know of their holiday dates for the year, as we now seem to be getting plans that have to be sent round to the councillors.

Clerk Replacement: The Chairman informed the councillors that the c.v.'s of all the applicants for the position of Clerk to the Parish Council will be available for all the councillors to look at this coming weekend and Monday at her house 21 Main street.

7. **DATE OF NEXT MEETING**

It was agreed that the date for the next meeting of the Parish council will be on 9 June 2015 at 7.30pm. As there was no other business the Chairman closed the meeting at 8.50 pm.