Present: Councillors of Hockwold cum Wilton Parish Council

 Mrs. P Raburn (Chairman)

Ms. R. Johns (Vice-Chairman), Mrs. L. Arbour, Mr. T. Gossage,

Mrs. T. Sismey, Mrs. I. Sullivan, Mr. S. Turner.

Parish Clerk Mrs. L. Fothergill.

 Squadron Leader Neild – RAF Lakenheath

 Norfolk County Councillor Martin Storey

 Apologies: Mrs. L. Randall.

1. **Minutes:** Minutes from Hockwold cum Wilton Parish Council meeting held on Tuesday 10th November 2015 approved by all and signed by Chairman. Proposed by Cllr. Gossage, seconded by Cllr. Johns.

1. **Matters Arising and Correspondence:**
	1. RAF Lakenheath: Squadron Leader Neild reported progress on the works at gate 1, and expressed hope that this would help to ease traffic congestion soon. Noted that there has been, and will continue to be, a lot of night flying.
	2. NALC & CAN Update: all Councillors have received all updates, no queries or comments.
	3. NALC Invite For Re-Imagining Norfolk: Noted that there is a special meeting on January 11th at The Edwards Room, County Hall, Norwich to discuss Strategic and Financial planning. Councillors to let the clerk know if they wish to attend.
	4. Transparency Code: Noted that Transparency Code funding bid was successful, £791 has been received. Councillors agreed that clerk should go ahead with laptop purchase as funding is now in place.
	5. Audit Regime: noted that due to Transparency Code new audit regime will be in place.
	6. Police: all Councillors have received all updates, no queries. Noted that there has been 3 break-ins within the village recently. Cllr. Raburn to remind village to be extra vigilant via Hockwold Village Magazine. Also noted that police are parking near the Red Lion and / or Mill Drift at certain times.
	7. Parking along Main Street: Noted that there has been another complaint from a local resident about parking, and that the clerk has replied to this complaint, explaining that the police are aware but as the vehicle/s are not parked illegally that there is little that can be done.
	8. Allotments- rubbish and tree: Noted that there has been some dumping of rubbish at allotments and that all allotment holders have been advised to take all rubbish with them, unless it is organic material for composting. Also noted that there was a tree blown down at the allotments and this has now been cleared.
	9. Street Lights: noted that 2 street lights had been reported out on Clingos way and Boundary Close, these are now fixed.
	10. Dog waste Bins: noted that these have now been emptied.
	11. Highways- potholes and narrow road signs: Noted that Highways have been informed of potholes and those opposite Bulldog Garage are now fixed. The remainder will be done asap. Noted that road narrow signs along Station Road will be in place as soon as the Road Safety Team have approved the locations.
	12. Norfolk Fire & Rescue Service Draft Plan 2016-2020: Noted that this has been sent to all councillors and is also available on line for comment.
2. **Planning:**
	1. 1 planning application submitted this month.
		* + 15/01867/F, conversion of existing outbuilding to granny annex, 106 Main Street. Councillors happy with this provided it is in keeping with surrounds, proposed by Cllr. Gossage, seconded by Cllr. Sullivan.
	2. 4 planning decisions this month.

- 15/01525/LDP, bridge refurbishment at Spencers Bridge, Black Dyke Rd, would be lawful 16/11/15.

- 15/01526/LDP, bridge refurbishment at Peacocks Bridge, Black Dyke Rd, would be lawful 16/11/15.

- 15/01529/LDP, bridge refurbishment at Sluice Drove Bridge, Burdock Lane, would be lawful 16/11/15.

- 2/03/1551/NMA\_1, non-material amendment to planning permission 2/03/1551/F at Dairy Farm, Mill Lane, application withdrawn, 18/11/15.

* 1. Iceni Academy Biomass Generator: 15/01767/F, erection of new biomass energy centre at Iceni Academy, Hockwold. Noted that this is not concerning Iceni Academy site in Hockwold.
	2. Housing & Planning Bill – Hastoe Group: Noted that the Hastoe Group have contacted the Parish Council to ask for comment regarding provisions in the Housing & Planning Bill, which is at committee stage in the House of Commons. Should councillors wish to comment on potential effect on rural housing, Right To Buy, and housing association implications then they should contact the clerk.
1. **Budget for 2016/17 & Precept**
	1. Clerk explained budget for next financial year and answered any questions. Budget agreed by all, proposed by Cllr. Sismey, seconded by Cllr. Johns.
	2. Clerk explained proposed precept request for next financial year. Precept agreed by all, proposed by Cllr. Raburn, seconded by Cllr. Arbour. Clerk to apply for precept of £13900 by 31st January 2016.
	3. Clerk informed councillors that there is currently £12372.64 in the Business Tracker account, and £7187.47 in the Community account. Advised councillors that these monies need to have a plan attached to them for usage and asked them to come back to the next meeting with ideas.

1. **Bills of Accounts:**

Payments:

13.10.15

K&M Lighting Services (Dec) £ 70.55

Mrs. L. Fothergill – wages £404.25

Mrs. L. Fothergill –

Website updates

3hrs @ £11.54 £ 34.62

Mr. R. Waple – bus shelter cleaning £ 22.50

E-On – Direct Debit – Street Lighting (Nov) £145.08

Scanner for Transparency Code £ 47.99

Red Lion – Christmas Tree £100.00

Wheelers-Internal Audit £132.00

Methodist Chapel hire £ 10.00

**Total Payments £966.99**

Receipts:

16.1.15

Transparency Code Funding £791.00

**Total Receipts £ 791.00**

* 1. Accounts as above agreed by all, proposed by Cllr. Sismey, seconded by Cllr. Turner.

1. **Any Other Business**
	1. Letter received by Cllr. Turner from a local resident concerning the state of the Wilton Farm wall along Main Street, as this is now a danger. Clerk to write to the Enefers to request they fix the wall.
	2. Norfolk County Cllr. Martin Storey briefly explained that the changes to planning policy were still going through, and there is not a 5 year land supplies plan. As such, many planning decisions are being made mainly in favour at the moment (unless there is a serious legal reason for them not to be). Cllr. Storey also informed the meeting that there are huge budget cuts being discussed, Cllr. Sismey raised concerns that cuts should not be in elderly or children’s services as can often happen, and that maybe current spending needs to be addressed as it may not always be appropriate.
	3. Noted that West Norfolk LEADER is now open for business – this is a funding opportunity for rural businesses and organisations. Clerk to put information on website.
	4. Noted that a tractor tyre has been dumped at the entrance to the Sandpit. Clerk to organise removal.
	5. Noted that there are large potholes along Cowles Drove by the riding stables, clerk to inform Highways.
	6. Cllr. Gossage raised concerns/ query over the new building at Fountain Stables on Cowles Drove. Clerk to raise issue with case officer at County Planning dept.
	7. Cllr. Gossage raised concerns / query over building along Cowles Drove at Soay Farm. Clerk to raise issue with case officer at County Planning dept.
2. **Next Meeting**
	1. 12th January 2016 at 7.30pm at the Village Hall, Main Street, Hockwold.

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, Mr M Peake & Mr A Lawrence District Councillors, Downham Market Police, RAF Lakenheath, two copies for display within the village (available at the Village Club and at the Post Office) and one copy for the web-site.