Present: Councillors of Hockwold cum Wilton Parish Council

 Mrs. P Raburn (Chairman)

Ms. R. Johns (Vice-Chairman), Mrs. L. Arbour, Mr. T. Gossage, Mrs. L. Randall,

Mrs. T. Sismey, Mrs. S. Southwell, Mrs. I. Sullivan, Mr. S. Turner.

Parish Clerk Mrs. L. Fothergill.

 Squadron Leader Neild – RAF Lakenheath

 Norfolk County Councillor Martin Storey

 2 members of the public

 Apologies: PCSO Ester Bortz.

**Ten Minute Open Forum:** Local resident Lu Taylor raised concerns regarding speeding cars through the village. She is proposing that a Speed Awareness Group is set up by local residents and has already started to gain some volunteers for this. They would need the support of the Parish Council. Cllr. Raburn said that this had been raised before, and that there is associated problems, not least with safety, longevity of volunteer time and whether the police can prosecute from evidence gathered. Pros and cons were discussed between councillors and Ms. Taylor. This will be tabled for discussion at the next meeting.

1. **Minutes:**
	1. Minutes from Hockwold cum Wilton Parish Council meeting held on Tuesday 8th December 2015 approved by all and signed by Chairman. Proposed by Cllr. Johns, seconded by Cllr. Arbour.
	2. Minutes from Hockwold cum Wilton Parish Council extra-ordinary meeting held on Tuesday 5th January 2016: noted that Cllrs Turner and Gossage did not support the planning application for Hockwold Stores, and that this needs to be amended on the minutes. Proposed by Cllr. Sismey, seconded by Cllr. Randall.

1. **Matters Arising and Correspondence:**
	1. RAF Lakenheath: Squadron Leader Neild reported that works at the Eriswell roundabout were now complete, but does anticipate more roadworks in the area in the future. There should not be any night flying this month, but will be a lot of daytime runs, especially on a Tuesday and Wednesday. Cllr. Raburn noted that there has been a concern raised regarding vehicles leaving base with headlights out, Squadron Leader Neild said he would bring it up with base gate control, but stressed that they have little jurisdiction over anything other than gate access. Cllr. Raburn also noted that buses turning into the base need to realise that not all left hand drive cars will be going onto base, as this has resulted in some close calls. Squadron Leader Neild suggested that she speak with the bus company, Milken, directly on this.
	2. NALC & CAN Update: all Councillors have received all updates, no queries or comments. Noted that Chairman’s report from AGM and associated finance reviews have been received, councillors to ask the clerk if they wish to see them. Clerk asked to be go finance course on 17th February, all agreed, proposed by Cllr Johns, seconded by Cllr. Raburn. Clerk to book course. CAN updates: all received, no queries, but notification about Big Switch On to go on website.
	3. New Audit Regime: noted that the body to regulate this has now been put in place, but that there is still no clarity on what will happen for external audits on those parish councils that have an annual turnover below £25000.
	4. Police and PCC Precept Consultation Dates: all Councillors have received all updates, no queries. Noted that consultation dates for PCC Precept are the 13th and 18th January. No councillors are planning to attend.
	5. Village Sign: noted that quote for new wooden village sign from Harry Stebbing Workshop has been received as £3775 + VAT. Councillors note that this is much the same as a metal or polymer sign.
	6. New Year Fireworks: Cllr. Raburn has received some complaints regarding the amount of fireworks being set off at New Year in the village. She will place a note in the Hockwold Village Magazine asking people to be considerate to neighbours and animals when using fireworks.
	7. Proposals for additional budget spend: Noted that some of this may be used on SAM2 signs if / when partial funding is confirmed in March / April. Cllr. Sismey enquired whether a defibrillator could be part of this 5year budget allocation. David Sismey will come in to talk to the council about what this would entail at the meeting on the 9th February. Cllr. Sismey also requested that some of this allocation be for councillor training. The village sign replacement was raised, all agreed that this should happen, and that this should be a wooden sign as per the quote from Harry Stebbing Workshop. Proposed by Cllr. Johns, seconded by Cllr. Randall. Majority in favour. Clerk to go ahead with order. Cllr. Johns queried whether it would be possible to pay for more dog poo bins in the village. Clerk to find out costs for this.
2. **Planning:**
	1. Applications / permissions / refusals: aware of planning application for first floor extension at Hockwold Stores as this was discussed at the extra-ordinary meeting on 5th January 2016.
	2. Planning Obligations Monitoring Document: noted that the clerk has this and it can be seen online. Should anyone want / need a hard copy then the clerk will have one printed.

1. **Bills of Accounts:**

Payments:

15.12.15

Mrs L. Fothergill

- Reimbursement for laptop £324.92

12.01.16

K&M Lighting Services (Jan) £ 70.55

Mrs. L. Fothergill

- wages £404.25

- Website updates

=3hrs @ £11.54 £ 34.62

- Postage £ 6.48

Mr. R. Waple – bus shelter cleaning £ 22.50

E-On – Direct Debit – Street Lighting (Dec) £149.91

Viking – stationery £ 87.24

Total Payments £1100.47

* 1. Accounts as above agreed by all, proposed by Cllr. Sismey, seconded by Cllr. Southwell.

1. **Any Other Business**
	1. Letter received from Environment and Planning at Borough Council of King’s Lynn and West Norfolk notifying the Parish Council of property address renumbering on South Street. 58-1, 58-2 and 58-3 will now be 58, 60, and 62 South Street.
	2. Allotments: noted that the clerk received a complaint from Mrs Barker of Nursery Lane regarding broken glass on the allotments harming pets and wildlife. Letter to go to all allotment holders asking them to clear their allotments of any sharp / broken items / rubbish, and informing them of an allotment inspection on Saturday 13th February at 10am.
	3. Tyres at Sand Pit entrance: clerk has informed fly tipping about this, but still not moved. Clerk to contact Forestry Commission to see if they can help.
	4. Planning enforcement Cowles Drove – clerk has made enforcement aware of concerns regarding Soay farm and Fountain Stables. She will report back when she hears the outcome.
	5. Potholes: Rangers are aware of potholes along Main St and Highways have been notified of the pothole opposite South St junction on Station Road.
	6. Enefer’s wall: clerk has sent letter notifying them of the problem.
	7. Cllr Gossage raised concerns over horse manure left on the roads through the village, particularly on Mill Lane. Cllr. Raburn to put piece in Hockwold Village Magazine asking riders / horse owners to be more considerate.
	8. Bus shelter: Cllr. Johns asked if this could be followed up again, as it needs to be done for the spring.
	9. Cllr. Johns queried ownership / maintenance of Chalk Farm Lane and Mill Drift as there may be an irrigation pipe dug into this road. Advised to contact Highways with this request.
	10. Cllr. Sullivan raised issue of South St / Main St junction parking. It can be dangerous to pull out here as cars are blocking the road. Clerk to write to local residents asking them to be considerate, and also inform PCSO, and put on facebook.
	11. Forest Management Survey by Soil Association: if councillors want to comment they should contact the clerk before the 22nd January.
	12. Breckland Local Plan Preferred Directions Consultation: 11th Jan-22 Feb should any councillors want to comment.
	13. Norfolk County Cllr Martin Storey again asked for any ideas of how to cut budgets / spend at County. Cllr Sismey again suggested looking at the transport policy for those with disabilities. Cllr. Storey said he can be contacted at any time.
2. **Next Meeting**
	1. 9th February 2016 at 7.30pm at the Village Hall, Main Street, Hockwold.

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, Mr M Peake & Mr A Lawrence District Councillors, Downham Market Police, RAF Lakenheath, two copies for display within the village (available at the Village Club and at the Post Office) and one copy for the web-site.