Present: Councillors of Hockwold cum Wilton Parish Council

 Mrs. P Raburn (Chairman)

Ms. R. Johns (Vice-Chairman), Mrs. L. Arbour, Mrs. L. Randall, Mrs. S. Southwell, Mrs. T. Sismey, Mr. S. Turner, Mr. T. Gossage.

Cllr Sullivan has given apologies

Parish Clerk Ms H. Cox

Norfolk County Councillor Mr M Storey

2 members of the public

**Open Forum:**

1. **SAM2 SIGN Training:**
	1. Roy Payne of Westcotech trained councillors on the installation, movement and upkeep of the SAM2 Sign. He delivered the sign and its batteries/software. Cllr Raburn to install the sign first on Station Road location in week to follow.
2. **Minutes:**
3. *Minutes for meeting held May 10th 2016*, an amendment is to be made to the Minutes from meeting held on Tuesday 10th May. Amendment to the budget set for the Queens 90th Birthday celebration and sign unveiling as £150.00 to be allocated to the subcommittee. Proposed by Cllr. Southwell, seconded by Cllr. Randall. Agreed by all Councillors present.
4. *Minutes from Hockwold cum Wilton Parish Council meeting held on Tuesday 24th April 2016* approved by all and signed by Chairman. Proposed by Cllr. Johns, seconded by Cllr. Southwell, all agreed.

1. **Matters Arising and Correspondence:**
	1. RAF Lakenheath: Squadron Leader Neild has given his apologies.
	2. NALC & CAN Update: all Councillors have received all updates, no queries.
	3. Police: all Councillors have received all updates, no queries.
	4. Dog waste bins: Cllr. Southwell and the clerk have reported that there have been concerns/complaints on the location and accessibility of the Mill Lane dog waste bin. Cllr. Johns agreed it made sense to relocate the bin to a more accessible location. Cllr. Turner has offered to move and reinstall the dog waste bin to new location. Cllr. Turner proposed that the Mill Lane dog waste bin be moved to the other side of Mill Lane. Cllr. Sismey seconded. All councillors present agreed. Clerk has been instructed to investigate the installation of the bin across Mill Lane and to liaise with Mr Hussey with Norfolk County Council.
	5. Village sign and plinth contractors: clerk reported that all works have been completed.
	6. Village Sign unveiling/ Queen’s 90th Birthday Celebrations: Compliments were given for the excellent work of the sub-committee, village club, Iceni Academy and Mrs. Watson for their hard work and time spent making this occasion a success.
	7. Norfolk Trading Standards correspondence: All councillors have received correspondence, no issues raised.
	8. Training for new clerk and Councillors: NorfolkALC is running a CiCLA course in the autumn. Clerk to complete and return booking form for her to attend at a cost of £250. 00.
	9. E.ON Electric Supply Contract Renewal: 24 month contract agreed upon. Cllr. Sismey proposed. Seconded by Cllr. Raburn. All councillors in attendance agreed. Clerk to sign and return contract.
	10. Parish acknowledgement of service: Martin Storey conveys that he has spoken to parishioners about the need to acknowledge service to the Parish Council. He has spoken with other Parish Councils and they have given a small gift in recognition of service. He expressed his views as a parishioner, that he believes that much time and effort in the village should be acknowledged. In his opinion 50 years of service deserves something. Cllr Sismey questioned the time that has pasted since the retirement from the Parish Council and how we gage retrospective acknowledgment. Cllr. Southwell suggested to tie in the acknowledgement to previous service on the council in the plaque being placed on the new village sign in honour of the Queens 90th birthday. Cllr. Arbour pointed out that former Cllr. Mary Smith served many years on the council as well. Cllr. Storey reiterated that he believed that service to the parish should be acknowledged and not taken for granted. Cllr. Arbour pointed out that then we have to acknowledge all that have served. Where do we mark years served? 30, 40, 50 years? Cllr. Raburn proposed we acknowledge M. Denny for years of service on the Parish Council. Seconded by Cllr. Gossage. Agreed by all. Clerk to put it on the next agenda.
2. **Planning**
	1. Ref no: 16/00442/CU, Soay Farm Cowles Drove Hockwold cum Wilton Norfolk IP26 4JQ, Retention of existing stabling and paddocks and business use for accommodation, livery etc. Council feels it has no real benefit to the village and is out of character. Vote to reject the application. Cllr. Arbour proposed. Cllr. Gossage seconded. Cllr. Sismey abstained from the vote. All other councilors agreed.
	2. Permissions/Refusals/withdrawals:
		1. Application Permitted -2 June 2016=Delegated Decision

15/01472/F Hockwold cum Wilton The Old Stack Yard South Street Hockwold cum Wilton Norfolk - Construction of three dwellings

1. **Bill of Accounts**

**Payments:**

**14.06.16**

K&M Lighting Services (June) £ 70.55

Ms. H. Cox -- wages £461.60

Mr. R. Waple – bus shelter cleaning £ 22.50

**Donations**

* Hockwold Playing Fields £500.00
* St James Parochial Church Council £500.00
* Hockwold Village Hall £500.00

Gavin Mead – village sign plinth £895.00

Harry Stebbing Workshop – Village Sign £4530.00

Eon- Direct Debit – Street Lighting (June) £149.91

**Total Payments £7629.56**

**Income:**

Norfolk County Council – SAM2 funding £1644.50

**Total Income £ 1644.50**

1. Accounts as above agreed by all, proposed by Cllr. Johns, seconded by Cllr. Sismey.
2. **Any Other Business**
3. Northwold needs new Parish Clerk as their current clerk has given notice and will be gone on 30th July 2016. Cllr. Raburn has forwarded on Northwold Parish Councils contact details to applicants from Hockwold Cum Wiltons clerk applications.
4. There have been reports of problems with irresponsible parking on Main Street where it meets Mill Lane in and around the Nursery and Hair dressers. The cars are blocking safe travel on the roads and parking illegally. The council have instructed the clerk to write letters to the business to ask them to encourage patrons to park responsibly and adhere to Highway Code.
5. Cllr. Arbour reported new concrete flower pots on the corner next to the Old Ball House on Station Rd. Asked if that area was a right of way or privately owned. Cllr. Gossage said that it belonged to the home as it was once a parking area when it was a pub some time ago.
6. Cllr. Sismey asked that the drains be cleaned to avoid blockages, as there has been frequent rain lately .
7. Cllr. Johns asked about grass cutting on the village green. Suggested that a schedule be agreed with John Long for future cuttings.
8. Cllr. Turner reported a large white pick up parked on Main Street blocking children’s views when crossing. Enquired whether he could park in the village hall. Cllr. Raburn informed that the Village Hall parking lot is private and he would have to enquire with them.
9. Cllr. Southwell reported on her PATH Seminar she attended on 13th June.
10. Cllr. Randall reported verge encroaching on the pavement on Main Street from Nursery Lane to #126. Clerk to inform Rangers.
11. Overgrown vegetation on corner of South Street and Main Street (South Street boundary), Hockwold House #126 Main Street. Clerk instructed to send letter to occupants.
12. **Next Meeting**
	1. 26th July 2016 at 7.30pm at the Village Hall, Main Street, Hockwold. .

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, Mr M Peake & Mr A Lawrence District Councillors, Downham Market Police, RAF Lakenheath, two copies for display within the village (available at the Village Club and at the Post Office) and one copy for the web-site.