Present: Councillors of Hockwold cum Wilton Parish Council

 Cllr. P Raburn (Chairman)

Cllr. Southwell, Cllr. T. Sismey, Cllr. S. Turner, Cllr. R Johns, Cllr. L Randall, Cllr. Sullivan

Cllr Arbour has given her apologies

Parish Clerk Ms H. Cox

**Open Forum:**

1. **Minutes:**
2. *Minutes for meeting held 11th October 2016*, Proposed by Cllr. Johns, seconded by Cllr. Randall. Agreed by all Councillors present.
3. *Minutes of the EXORD meeting held on the 1st November 2016*, Proposed by Cllr. Johns, seconded by Cllr. Randall. Agreed by all Councillors present.

1. **Matters Arising and Correspondence:**
	1. RAF Lakenheath: Squadron Leader Neild gave his apologies for the December meeting. He reported that there will be a surge of activity in the middle of the month, followed by a quiet stretch. In response to the complaints of low flying helicopters still being an issue, Squadron Leader Neild informed the council that at 3am it would not be flights from Lakenheath AFB.
	2. NALC & CAN Update: all Councillors have received all updates, no queries.
	3. Police: all Councillors have received all updates, no queries.
	4. Parish Partnership Scheme Update: Clerk to investigate and report back to the council at a future meeting.
	5. LODE Ownership: The creation of a working group on this was discussed. Cllr. Raburn proposed and Cllr. Sismey seconded. All in attendance agreed. Group to set up dates and times to meet.
	6. Bus Shelter: New cleaner to start this month.
	7. Allotments: Clerk reported on new tenants in the allotments and 2 outstanding rents for allotments. Clerk was instructed to email counsellors the names and address’ of the two outstanding allotments to see if they know the tenants. In the event this is unsuccessful, Cllr. Johns proposed to send a final letter recorded delivery giving a 1st December cut off date. Seconded by Cllr. Randall and agreed by all in attendance.
	8. Community News:
* Lakenheath Surgery Patient Participation Group Meeting was noted.
	1. Clerk informed Council of the Free Rides Scheme available in the community. Clerk instructed to put on website, Facebook and in the Village Magazine.
	2. Clerk informed that the vehicle thought to be abandoned was still parked on the high street in front of the Village Hall.
1. **Planning**
* NONE

1. **Permissions/Refusals/withdrawals: Read out**
* 16/01452/F | Construction of front porch and rear single storey extension following removel of existing conservatory extension. | Blackwell Cottages 157 Main Street Hockwold cum Wilton Norfolk IP26 4LY APPLICATION PERMETTED
* 15/00339/NMA\_1 | Non-material amendment to planning permission 15/00339/F: Detached dwelling (Eco friendly) | Orchard Plot Adj 79 South Street Hockwold cum Wilton Norfolk IP26 4JG APPLICATION PERMITTED
* 16/01436/F | Rear two storey extension | 18 Pearces Close Hockwold cum Wilton Norfolk IP26 4LU APPLICATION PERMITTED
* 16/01318/F | Proposed single detached dwelling bungalow | Fountain Stables Cowles Drove Hockwold cum Wilton Norfolk APPLICATION PERMITTED
1. **Bill of Accounts November 2016**

**Payments:**

**08.11.16**

K&M Lighting Services (invoice ) £ 76.03

MAZARS (external audit 2016) £120.00

Hockwold Village Magazine £50.00

Viking (Office Supplies) £32.17

Ms. H. Cox --

* CiLCA Training (1 of 12) £46.16
* Mileage £16.29
* Wages (47 hours) £542.38

TOTAL £604.83

Eon- Direct Debit – Street Lighting £147.98

**Total Payments £1031.02**

**Income:**

None

**Total Income £ 0**

1. Accounts as above agreed by all Proposed by Cllr. Johns and seconded by Cllr. Southwell.
2. **Items for the next agenda**
* Leave on pathways
* Position of SAM2 Signage-Enefers Farm
* Dog fouling in the village
* Data from SAM2 Sign
1. **Next Meeting**
	1. 13th December 2016 at 7.30pm at the Village Hall, Main Street, Hockwold. .

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, Mr M Peake & Mr A Lawrence District Councillors, Downham Market Police, RAF Lakenheath, two copies for display within the village (available at the Village Club and at the Post Office) and one copy for the web-site.