

HOCKWOLD-CUM-WILTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Methodist Chapel, South Street Hockwold on
Tuesday 8th September 2015 at 7.30pm

Present: Councillors of the Hockwold cum Wilton Parish Council
Mrs. P Raburn (Chairman)
Mrs. L. Arbour, Mr. T. Gossage, Mrs. L. Randall, Mrs. T. Sismey, Mrs. I. Sullivan,
Mr. S. Turner.
Parish Clerk
Mrs. L. Fothergill.
Westcotech representative regarding SAM2 signage – Mr. R. Payne

Apologies: Parish Councillor Ms. R. Johns, PCSO E. Bortz

1. **Minutes:** Minutes from Hockwold cum Wilton Parish Council meeting held on Tuesday 28th July approved and signed by Chairman. Proposed by Councillor Arbour, seconded by Councillor Randall.
2. **Matters Arising and Correspondence:**
 - a. SAM2 Signage: Mr. R. Payne from Westcotech gave a demonstration of how the SAM2 signage worked and was installed. Noted that there would be at least 3 sites needed, and that the sign brackets could be fitted on to lampposts. The sign comes with 2 batteries and 1 charger. Batteries take approximately 6 hours to charge at a cost of 6p. Batteries last 5/7 days. Switch inside to set to required speed limit – if car is 10mph over limit then speed flashes and ‘slow down’, if more than 10mph over limit just flashes ‘slow down’. Sign must be moved every 4 weeks and not return to same position for 8 weeks. Sign unit also collects data – time, date, speed, number of cars. This can be accessed by plugging a laptop into the sign. Sign should be placed approximately 100m within speed limit. Mr. Payne offered to send contact details of Parishes that use these signs locally.
 - b. NALC & CAN Update: all Councillors have received all updates, no queries or comments. Request that Mrs. Fothergill go to the finance training session for clerks on the 7th & 14th October in Downham Market at a cost of £45. All agreed.
 - c. Parish Councillor Vacancy – letter from Mrs. S. Southwell applying for the position read out. Agreed that she should be co-opted to the position – Councillor Sismey proposed, Councillor Randall seconded. Mrs. Fothergill to write to her to invite her to the next meeting.
 - d. Farm tenancy for Hockwold allotments: letter from Mr. N. Enefer tendering for tenancy at the Dobbs Allotments and at the Crossroads allotments, offer of £145 per year for a 2 year tenancy. All agreed to accept this time but in 2017 to offer out to tender to other interested parties.
 - e. Gambling Act: changes to Gambling Act 2005 have been sent to the Parish Council. All councillors made aware of this, paperwork will be held by Mrs. Fothergill should anyone need to access this.
 - f. Police Update: all Councillors had received updates from Downham Market police. Letter / update from PCSO Bortz read out (see attached). Notes from this letter to go in Councillor Raburn’s Parish Council notes in the Hockwold Village Magazine.

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- g. Road Closure: noted that NCC has a Temporary Traffic Order affecting access on bridge over the River Ouse cut off channel, on Black Dyke Road (see attached). This will run from 1st September to 1st December 2015.
- h. Internal Drainage Board: Councillors Randall and Johns have both requested that their names be put forward for the vacant positions. Mrs. Fothergill to contact Internal Drainage Board with their details.
- i. Village Sign: noted that the village sign is rotting, so information was shared regarding costings of replacing sign with a metal sign or a polymer resin / plastic sign. Approx. cost for metal = £3,000 + VAT to £4,500 + VAT. Approx. cost for polyurethane = £1800 +VAT to £3,800 + VAT. Mrs. Fothergill to enquire as to how long either option would last. Councillors generally agreed that replacement would be better than continual repair. Councillors to consider options and discuss again at next meeting.
- j. Highway Maintenance: Councillors were updated that the pot hole at the end of Mill Lane, gully clearance along Nursery Lane and Church Lane, and weeding along wall on Church Lane has been requested. These jobs should be addressed by Highways soon. Mrs. Fothergill to enquire after gully clearance on Nursery Lane, as this is now urgent as flooding was reported by Councillor Randall along Nursery Lane during recent heavy rains.
- k. Donation letters: letters asking for donations have been received from EACH and The Norfolk Hospice. These will be put to one side until donations are looked at again in March 2016.
- l. Forest Heath local planning consultations: Councillors made aware that Forest Heath have local planning consultations during September, should they wish to attend. No Councillors put their names forward as this does not directly affect the Parish.
- m. Christmas tree: it was raised last year that some of the village would like to have a Christmas tree at a central point in the village. Councillor Raburn has suggested that the Parish Council could sponsor / buy the Red Lion's Christmas tree this year. Mrs. Fothergill and Councillor Raburn to contact the Red Lion to enquire whether this is a possibility and what cost would be involved.
- n. Entrance to sandpit: noted that the trees and vegetation needs cutting back at the access point. Also noted that signs and posts have been taken out of the ground by vandals, logs to inhibit access by motorbikes / dirt bikes have been moved, and that rubbish has been dumped. Mrs. Fothergill to contact John Long to cut back the splay access as previous.
- o. Trees on Boundary Road & Pearces Close: noted that these need trimming. Mrs. Fothergill to find which council department is responsible for this and ask for the work to be done.
- p. Desk and printer: noted that the old desk and printer / photocopier used by the previous clerk are no longer required and are free to anyone who can use them. Councillor Raburn will put this in the Hockwold Village Magazine.
- q. Other correspondence: copy of letter from Mr. Waters on South Street to NCC Highways stating that he wishes to take the matter of safety on the South St / Station Rd junction further and is going to his local MP and the press. Thank you card from Mrs. Taylor for her send off on retirement from the post of Parish Clerk. Information regarding Community Action for Wildlife Day – details to go in Hockwold Village Magazine.

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3. Planning Applications:

- a. 4 plans submitted this month.
 - 15/01284/CM, Freedom Recycling, installation of modular pyrolysis plant for treatment of plastics on existing waste management site. Objections from 2 councillors regarding that the documentation states that they want to reduce the number of lorries to the site, yet the new processing plant would mean more lorries, that there is no specification on how large the tanks would be, nor is there any mention of whether relevant risk assessments have been done. It was also queried as to where would the waste from the new processing plant would go.
 - 15/00462/NMA_1, Non material amendment to planning permission for single storey side and rear extension – no objections.
 - 15/01309/F, 11 Pearces Close, erection of first floor rear extension, no objections.
 - 15/01317/LB, former cattery buildings to be converted to residential use at White Dyke Farm, 1 objection.
 - 15/01314/F, variation of conditions and removal of conditions for works at White Dyke Farm, no objections.
- b. 15/00339/F Orchard Plot adjacent to South St, detached dwelling, eco-friendly – permitted 6/8/15.
- c. 15/00906/LDP Land between Pearsons Belt – Broom Belt and Brickklin Farm, Brandon Rd, land currently in agricultural and forestry use to be ploughed and managed – would be lawful 6/8/15.
- d. 13/01539/NMA_1 Fountain Stables, Cowles Drove, non-material amendment to planning application 13/01539/F (proposed mobile home in connection with equine business) – permitted 3/8/15

4. Bills of Accounts:

a.	Payments, 8/9/15	Eon – DD – Street Lighting (Sept.)	£149.91
		K&M Lighting Services Ltd.	£ 70.55
		Mrs. L. Fothergill - wages	£404.25
		- postage	£ 7.56
		Mr. R. Waple – bus shelter cleaning	£ 22.50
		Methodist Chapel rental	£ 60.00
		TOTAL PAYMENTS	£714.77
	Receipts 4/8/15	Allotment 15 rental	£ 10.00
	3/9/15	Allotment 18 & 20 rental	£ 20.00
	3/9/15	Allotment 9 & 11 rental	£ 20.00
		TOTAL RECIEPTS	£ 50.00

- b. Accounts as above proposed by Councillor Gossage, seconded by Councillor Arbour.

5. Any Other Business:

- a. Gypsy and Traveller meeting that Councillor Raburn attended 8/9/15 regarding traveller encampment on Fire Route 48. Reported that as there has been no complaints about this encampment, and as the travellers there were fully compliant

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with conditions set them (including keeping their children in school, burying human waste, no large animals, no encroachment on to Forestry land, keeping site clean and tidy, and disposing of own refuse), there is no intention to move them on. The next case conference will be in November.

- b. It was noted that the trees/ hedges at the crossroads at the end of Malts Lane and Station Rd need cutting back – Mrs. Fothergill to notify appropriate authority.
 - c. It was noted that 77 Main St has not been issued with an enforcement notice despite no plans having been submitted to Planning and this having been brought to NCC Planning's attention. It was queried as to what else should be done to get an Enforcement Order. Suggested that this could be raised at the Planning Briefing session on the 12 October which Councillors Arbour, Sismey and Randall have asked to attend.
 - d. Noted that there has been dumping of rubbish on Church Lane past the cottages. Mrs. Fothergill to contact fly tipping department to have this removed.
 - e. Noted that the wall at Wilton Farm is crumbling into the path.
- 6.
7. **Next Meeting:**
- a. 13th October 2015 at 7.30pm at the Village Hall, Main St, Hockwold.

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, Mr M Peake & Mr A Lawrence District Councillors, Downham Market Police, RAF Lakenheath, two copies for display within the village and one copy for the web-site.