Present: Councillors of Hockwold cum Wilton Parish Council

 Mrs. P Raburn (Chairman)

Mrs. L. Arbour, Mrs. S. Southwell, Mrs. T. Sismey, Mr. S. Turner, Mr. T. Gossage, Cllr. Randall

Cllr Johns, Cllr Sullivan and have their given apologies, as well as, Mr. M. Storey

Parish Clerk Ms H. Cox

4 Members of the public

**Open Forum:**

New Parishioner Jannette Roberts introduced herself to the Parish Council.

1. **Minutes:**
2. *Minutes for meeting held August 9th 2016*, Proposed by Cllr. Sismey, seconded by Cllr. Arbour. Agreed by all Councillors present.
3. *Minutes for meeting held August 30th 2016*, Proposed by Cllr. Arbour, seconded by Cllr. Sismey. Agreed by all Councillors present.
4. *Minutes for meeting held July 26th 2016*, Proposed by Cllr. Arbour, seconded by Cllr. Sismey. Agreed by all Councilors present.

1. **Matters Arising and Correspondence:**
	1. RAF Lakenheath: Squadron Leader Neild attended and gave his apologizes for the October Parish meeting. Squadron Leader Neild informed the Parish Council that the 4th of July Celebrations will not be returning to Feltwell base for the foreseeable future. Normal flying will now return, and that the night flying will be finished now for at least 6 weeks.
	2. NALC & CAN Update: all Councillors have received all updates, no queries.
	3. Police: all Councillors have received all updates, no queries.
	4. Parish Partnership Scheme Update: Cllr. Southwell to email Paths contact about information and support. Cllr. Southwell to update at next meeting.
	5. LODE Ownership: Clerk informed council that she will attained the maps needed to apply to Land Registry for Lode ownership.
	6. Bus Shelter: Clerk instructed to advertise on the Parish Council Facebook page for the position of bus shelter cleaner and to get an official bid from the window washing company for the October 11th PC Meeting. Clerk also to inquire with NaLC about payment legality of Cllr. Gossage painting the bus shelter.
	7. Parking Flyer: Council has decided to have the flyer go out to all Hockwold Cum Wilton residents. Clerk instructed to create parking flyer and to investigate cost for it to be put in the Hockwold Village Magazine.
	8. Hockwold Washrights Owners: Clerk to write an email instructing Hockwold Wahsrights Owners to contact Norfolk County Council directly about any repairs they might want to undertake.
	9. It was reported that on 6th September that three men were cold calling to homes of village elders. The men were falsely claiming to be Local Authority employees selling funeral plans. It was reported to the police. Clerk to post on Facebook page.
2. **Planning**
3. 16/01177/F | Change of use of the building from a cattery with ancillary offices to use as a cattery with ancillary offices, residential accommodation for the occupation by the cattery owner/manager, minor changes to the external appearance of the building and car parking | White Dyke Farm Black Dyke Road Hockwold cum Wilton Norfolk IP26 4JW. The council objected to the plan based on it being out of character with the area.
4. Permissions/Refusals/withdrawals:

NONE

1. **Bill of Accounts July 2016**

**Payments:**

**30.08.16**

K&M Lighting Services (invoice 2771) £ 70.55

Ms. H. Cox -- wages £461.60

Mrs. T. Sismey – reimbursement for Queens 90th and Village sign unveiling Celebration

* Poundland £11.00
* Cake and Plates £27.00
* Roys (flags &blowers) £36.76

**TOTAL**  £74.67

Par Raburn £17.50

Hockwold Village Hall – hall rental £30.00

Eon- Direct Debit – Street Lighting (June) £145.08

**Total Payments £799.40**

**Income:**

None

**Total Income £ 0**

1. Accounts as above agreed by all, proposed by Cllr. Arbour , seconded by Cllr. Southwell.

**August 2016**

**Payments:**

**30.08.16**

K&M Lighting Services (invoice 2771) £ 76.03

Ms. H. Cox -- wages £461.60

Eon- Direct Debit – Street Lighting (June) £147.98

**Total Payments £685.61**

**Income:**

None

**Total Income £ 0**

1. Accounts as above agreed by all, proposed by Cllr. Randall , seconded by Cllr. Southwell.
2. **Any Other Business**
	1. Letter from previous parishioner asking for assistance finding Hockwold family.
	2. Southery Road weight restriction notice read.
	3. Silca sand review read.
	4. Letter from Emma Rutterford read out. Issues with large dogs unattended on Main Street. Clerk to forward numbers for animal control and the RSPA.
	5. Village Hall thank you letter read. Clerk to change contact address with Village Hall.
	6. Clerk to contact Highways Department about the white lines missing, after the road resurfacing, at the bottom of South Street where it meets Station Road.
	7. Clerk instructed to download data collected from SAM2 sign and publish in the Hockwold Village Magazine.
3. **Next Meeting**
	1. 11th October 2016 at 7.30pm at the Village Hall, Main Street, Hockwold. .

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, Mr M Peake & Mr A Lawrence District Councillors, Downham Market Police, RAF Lakenheath, two copies for display within the village (available at the Village Club and at the Post Office) and one copy for the web-site.