Present: Councillors of Hockwold cum Wilton Parish Council

Cllr Raburn, Cllr Randall, Cllr Johns, Cllr Turner, Cllr Sismey, Cllr Sullivan, Cllr Arbour.

Apologies from Norfolk County Cllr M. Storey

Squadron Leader Neild

Parish Clerk Ms H. Cox

3 members of the public

**OPEN FORUM**

* + - Mr Smith informed the Parish Council that he intends to reinstate the boundary fence along the Lode. Clerk instructed to put it on the June agenda and to laisse with Mr Smith to provide boundary maps.

1. **Election of Chairman and Vice Chairman:** 
   1. The Clerk asked for nominations for the Chairman and Vice Chairman of the Hockwold cum Wilton Parish Council for the next year. Cllr Sismey proposed Cllr. Raburn should continue as Chair, and Cllr. Johns should continue as Vice Chair, seconded by Cllr. Arbour. All Councillors present agreed. Both signed the Declaration of Acceptance of Office.
2. **Minutes:**

* *Minutes for meeting held April 10th 2018, revisions to be made.*
* *Minutes for EXORD meeting held April 19th 2018 P*roposed by Cllr Sismey, seconded by Cllr Arbour. Agreed by all Councilors present.

1. **Matters Arising and Correspondence:**
   1. RAF Lakenheath: Squadron Leader Neild reported that flying rates have been lower. Helicopter activity and night flying has been increased lately, but that in a few weeks it will stop indefinitely as the helicopters will be leaving Lakenheath RAF. The base is planning for interruption in travel along Sparks Farm for up to 8 weeks. The Parish Council asked for help from Squadron Leader Neild with dangerous/fast driving of the MilKen coaches transporting base school children through Hockwold. Squadron Leader Neild said he would contact MilKen about our concerns.
   2. NALC and Community Action Norfolk updates: all Councillors have received all updates, no queries.

c. Police update: all Councillors have received all updates, no queries.

1. Parish Noticeboard updates: Clerk seeking new tenders for the renovation of the notice board. Clerk to try to source elsewhere.
2. Code of Conduct: Chairman Raburn explained the importance of the Code of Conduct for all Parish Councillors, and that it is a legal requirement of all Parish Councillors.
3. PC Phone: The need for the Parish Council to have its own mobile phone to be used for all official PC incoming calls was discussed. Proposed by Cllr Johns. Seconded by Cllr Randall. Agreed by all present.
4. Co-Option of Councillor: The four letters of interest for the Parish Councillor position were read out. Cllr Sismey abstained because of a conflict of interest.
   * Ann M Norris
   * Stephen Monsey-Cribb
   * Ben Harrison
   * David Hawes

Vote was completed. Stephan Monsey-Cribb elected with majority vote.

1. Police Briefing Update: Cllr Randall gave an update from her attendance at the Downham Market Police Department Community Meeting. Some of the information given (taken from Cllr Randall, personal notes from meeting):

*‘The topic was mainly about how they were moving forward without PSCOs. They had 5 PSCOs... Although the engagement work done by PSCOs has not been replaced, they didn’t have enforcement powers but the new engagement Beat Managers will.*

*They are now going to have five Beat Managers, four of whom will each carry out engagement work with Parish Councils, schools etc plus Ben who will continue as the rural Beat Manager. There are 24 villages in the District and each will have a contact. No PC will be without a contact. No specific date for these arrangements but recruitment is going on now.*

*Several villages seemed to have Speedwatch and there was a discussion on this. If results are submitted and there were a sufficient number of speeders, extra help could be made available or even a van.*

*Mobile Police station: Mark Cant advised that this was still available for street briefing . They will answer any questions, mark property, bikes etc.*

*There is also something called bi-monthly SNAP meetings which anyone can attend – Safer Neighbourhood Action Panel. The next one is on 16th May in Downham Market, if anyone is interested.’ (Cllr Randall update notes)*

1. GDPR information: Clerk to take a course on new GDPR. Proposed by Cllr Sismey. Seconded by Cllr Sullivan. Agreed by all.
2. **Planning**

* 18/00764/F | Variation of condition 2 of planning permission 17/00296/F - Detached dwelling with cart shed (garage). | Land Between 15 And 19 Nursery Lane Hockwold cum Wilton Proposed to pass by Cllr Sismey. Seconded by Cllr Arbour. Agreed by all present.

**Permissions/Refusals/withdrawals: Read out**

* NONE

1. **Bill of Accounts**

**Payments: 8.05.18**

K&M Lighting Services (invoice ) £76.03

Bus Shelter Cleaning £25.00

Ms. H. Cox --

* CiLCA Training (3 of 12) £0.00
* WIFI/Broadband £9.00
* Wages £577.00
  + 34 hours normal
  + 16 transparency IMP

**TOTAL £586.00**

Eon- Direct Debit – Street Lighting £143.20

Norfolk Association of Local Councils £241.83

Community Action Norfolk £20.00

**Total Payments £1092.06**

**Income:**

**Precept 2018/2019 £17031.00**

**Total Income £17031.00**

1. Accounts as above agreed by all. Proposed by Cllr. Johns and seconded by Cllr. Arbour.

**Donations**

Poppy Appeal £35.00 Proposed by Cllr Raburn. Seconded by Cllr Turner. Agreed by all present.

**Grant Applications**

**Grant applications read out and discussed by the Parish Council.**

*Playing Field Association* requested £500.00 Councillors Sismey and Randall declared an interest. Proposed £500.00 by Cllr Arbour. Seconded by Cllr Sullivan. Agreed by voting Councillors.

*Church Yard*  requested £500.00. Proposed £500.00 by Cllr Sullivan. Seconded by Cllr Turner. Agreed by all present.

*Village Hall* requested £750.00. Proposed £500.00 by Cllr Arbour. Seconded by Cllr Sismey. Agreed by all present.

1. **Items for the next agenda/or other business**

* Jubillee seats on Boundry Rd, Village Green and the Lode need to be painted.
* Changing Venue for Parish Councill meetings.
* Potholes at the entry to the allotments
* Cowells Drove bungalow. Several caravans at Calledge Farm
* Moores Drove East, 12 acres farm. Possible that people are living there.
* Station Road speed limit signs going to Feltwell knocked sideways
* PC BIN used for playing field. Mr Smith reinstating the fenceline on property.

1. **Next Meeting**
   1. 12th June 2018 at 7.30pm at the Village Hall, Main Street, Hockwold.

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, & Mr A Lawrence District Councillors, RAF Lakenheath and one copy for the web-site.