Present: Councillors of Hockwold cum Wilton Parish Council

 Cllr Raburn, Cllr Randall, Cllr Monsey-Cribb, Cllr Turner, Cllr Sismey, Cllr Sullivan, Cllr Arbour.

Squadron Leader Neild

Parish Clerk Ms H. Cox

4 members of the public

Apologies from Norfolk County Cllr M. Storey and Cllr Johns

 **OPEN FORUM**

* A resident raised concerns about the Lode common land and its maintenance.
* A resident raised the question of how the interest in maintaining the Lode started. The clerk informed the resident of the historic decision in the Court of Commons Registration Act 1965, and therefore fell into protection under section 9 of the Act of 1965.

1. **Minutes:**
* *(revised) Minutes for meeting held April 10th 2018, P*roposed by Cllr Sismey, seconded by Cllr Randall. Agreed by all Councilors present.
* *Minutes for meeting held May 8th* *2018, Proposed*  by Cllr Randall, seconded by Cllr Sullivan. Agreed by all Councilors present.

1. **Matters Arising and Correspondence:**
	1. RAF Lakenheath: Squadron Leader Neild reported that flying rates have been lower with a change in flight direction. Helicopters are now gone from RAF Lakenheath. All helicopter traffic would now be coming from other bases in the area. Squadron Leader Neild asked if there had been a noticeable difference with dangerous/fast driving of the MilKen coaches transporting base school children through Hockwold. He suggested we revisit the subject in the autumn when schools are back in session. We were informed of the RAF relay coming through our village on the 29th of June to commemorate 100th year of the RAF. It was also reported that there will be road works and road closures on the B1065 and Station Road in Lakenheath. For more information go to the Suffolk GOV site link. [www.suffolk.gov.uk/roads-and-transport/roadworks/roadworks-in-suffolk](http://www.suffolk.gov.uk/roads-and-transport/roadworks/roadworks-in-suffolk)
	2. NALC and Community Action Norfolk updates: all Councillors have received all updates, no queries.

c. Police update: all Councillors have received all updates, no queries.

1. Parish Noticeboard updates: the quote submission for £220.50 for the renovation of the Parish Council noticeboard in front of Hockwold Village hall was discussed. Proposed to accept the submission by Cllr Monsey-Cribb. Seconded by Cllr Sismey. Agreed by all present.
2. Maintenance and management plan for the Lode: Clerk advised on a possible Lode Advisory Committee. It was proposed to create a Lode Advisory Committee by Cllr Sismey. Seconded by Cllr Arbour. Approved by all present. Clerk to advertise and take names of interested people. Volunteers to be Parish Council members of the LAC are as follows Cllr Sismey, Cllr Turner and Cllr Johns. Proposed to accept by Cllr Arbour. Seconded by Cllr Randall. Accepted by all present. Voting on non-Council members will be placed on the agenda for the EXORD meeting 26th June.
3. Refurbishment of the jubilee seats in the village: The Parish Council was informed that the seats are owned by the Hockwold WI. Cllr Sullivan will liase with the clerk once she confirms this. The clerk was instructed to then write a letter requesting the works be completed. Proposed by Cllr Sismey. Seconded by Cllr Arbour. Agreed by all present.
4. Decision on using the excess PC refuse bin on the playing field: Proposed to allow the Playing Fields Association to use the refuse bin with all responsibilities for emptying to the PFA by Cllr Arbour. Seconded by Cllr Monsey-Cribb. Agreed by all.
5. Change of venue for the PC meetings: Cllr Randall gave an update on the availability of the Cricket Pavillion. It was proposed not to pursue the venue for the Parish Councils regular meetings, but to possibly use it for EXORD meetings when needed and available. Proposed by Cllr Sismey. Seconded by Cllr Sullivan. Agreed by all.
6. Clerks report on changes in the administration and compliance of the PC was given. The updated agenda layout and changes in form and information was discussed. A sample agenda was given out.
7. Insurance policy renewal and additions: The renewal was read out. Clerk informed the PC of the additions of the PC mobile phone and 10 volunteers.
8. **Planning**
* 18/00986/F | Two storey and single storey extension on rear of dwelling | St James Cottages 141 Main Street Hockwold cum Wilton Norfolk IP26 4LX Proposed to appove by Cllr Arbour. Seconded by Cllr Monsey-Cribb. Agreed by all present.

**Permissions/Refusals/withdrawals: Read out**

* 18/00704/PAGPD Hockwold cum Wilton Gaba Lore 30 Nursery Lane Hockwold cum Wilton Norfolk IP26 4ND - Single storey rear extension which extends beyond the rear wall by 5.85 metres with a maximum height of 3.6 metres and a height of 2.4 metres to the eaves Prior Approval - Not Required 25 May 2018 Delegated Decision
1. **Bill of Accounts**

**Payments: 12.06.18**

K&M Lighting Services £76.03

Bus Shelter Cleaning £25.00

Ms. H. Cox --

* WIFI/Broadband £9.00
* Wages £577.00
	+ 34 hours normal
	+ 16 transparency IMP

**TOTAL £586.00**

 Hilary R Cox

-reimbursement for postage £9.98

-mileage for training £14.58

**TOTAL £24.56**

Pat Raburn

-reimbursement for purchase of mobile phone

 £130.00

Zurich Insurance £770.13

Eon- Direct Debit – Street Lighting £147.98

Grant Applications (2018-2019)

1. Playing Field Association £500.00
2. Church yard £500.00
3. Village Hall £500.00

**Total Payments £3259.70**

**Income:**

**Total Income £0**

1. Accounts as above agreed by all. Proposed by Cllr. Arbour and seconded by Cllr. Sullivan.
2. **Items for the next agenda/or other business**
* Speed Awareness
1. **Next Meeting**
	1. 17th July 2018 at 7.30pm at the Village Hall, Main Street, Hockwold.

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, & Mr A Lawrence District Councillors, RAF Lakenheath and one copy for the web-site.