**Present: Members of Hockwold cum Wilton Parish Council Lode Advisory Committee**

 Cllr Sismey, Cllr John, Mr C. Smith and Mr Derbyshire, Mr Moss

**Others in attendance**

Parish Clerk Ms H. Cox

2 members of the public

 **OPEN FORUM**

* NONE

**1. To receive and approve apologies for absence.** Apologies given for Cllr Turner

**1. To receive any declarations of interest from Members & consider requests for dispensation.** No declarations of interest were submitted. No requests for dispensation were submitted.

***Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hockwold cum Wilton Parish Council Code of Conduct for Members and by the Localism Act 2011.***

 **2. To receive an update on bylaws research** Clerk updated the committee on the research carried out so far, and informed the LAC that this was a long process. Clerk to submit draft copy of bylaws at a future meeting.

**3. To receive an update on the proposal maintenance plan for the Lode common land for the year 2018-2019 & 2019-2020** Cllr Johns explained the approved maintenance plan. Clearing of the vehicle access to start in September 2018. Possible clearing of ivy and weeds as needed in autumn of 2018. Questions answered about grass cutting practices and the level of clearing on the spinney. Reassurance was given that the ‘end game’ is not to clear everything on the Lode, but to keep it tidy, accessible and in as much of a natural state as possible.

**4. To discuss the power lines that cross the Lode** The overhanging powerlines that cross the spinney area of the Lode were discussed. Possible danger to surrounding areas as the trees are touching the lines. It was reported that the trees had not been trimmed in over 4 years. Clerk to report this to EDF and NCC.

**5. To discuss LAC budget proposal to be submitted to the full Hockwold cum Wilton Parish Council for the year 2019-2020**

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| **Budget Item** | **Cost per** | **Estimated Occurance** |  |
| **Clerrk Wages** | **£200.00** | **Yearly** |  |
| **Hall Rental Fees** | **£100.00** | **Yearly** |  |
| **Grounds Maintenance (back up crew)** | **@£30 per hour with 4 hours per cut** | **Need minimum of 3 cuts per year (£360. Annually)** |  |
| **Chainsaw consumables** | **£60.00 annually** | **It is difficult to predict chainsaw blades breaking or strimmer cord snappling. Approximation only** |  |
| **Strimmer Cord** | **£15.00** | **See above** |  |
| **PPE** |  | **Would seek to use the PC PPE that they will have for the volunteers. (10 Volunteers)** |  |
| **Signage** | **~£90.00** | **~400mmx600mm with 4ft post** | **Just an estimate, no detailed plans for signs have been decided on** |
| **Maintenance disposal cost** | **£45.00 Annually** | **2-3 cuts annually** |  |
| **Fuel Cans**  | **Donated jerry cans** | **1x 5 gallon jerry can Petrol****1x 5 gallon jerry can desiel** | **Donated by Mr Derbyshire and Mr Moss** |
| **Fuel Costs** | **£24.00 per cut****£2.00 per cut** | **Area 4 ~ 4x annually****Area 1-2 ~ 8x annually** | **Number of times changes with weather conditions** |

**6. To discuss/update road maintenance issue along the Lode** The track from the BOAT (Church Lane) has no maintenance from NCC. Future maintenance to be discussed as needed.

**7. To discuss renovation/repair of the bench on the spinney part of the Lode** The committee was informed that the PC had contacted the WI already about the repairs needed to their benches. It was suggested that if the WI did not have the funds to maintain the bench on the spinney that it possibly be donated to the Lode and therefore maintained by the LAC.

**8. To discuss speed limits along the Lode** The current speed limit of 60mph along the Lode and most of Church Lane was discussed. The dangerous conditions that could cause was highlighted. It was decided to bring this to the PC attention at the next meeting.

**7. To confirm date and time of the next LAC Meeting Thursday 11th October 2018, 6.00 pm** Confirmed

Distribution:

One copy to each member of the LAC and Hockwold cum Wilton Parish Councillors and one copy for the web-site.