Present: Councillors of Hockwold cum Wilton Parish Council

 Cllr Raburn, Cllr Turner, Cllr Arbour, Cllr Sismey, Cllr Johns, Cllr Sullivan, Cllr Monsey-Cribb

Parish Clerk Ms H. Cox

1 members of the public

 **OPEN FORUM**

 NONE

1. **To receive and approve apologies for absence**

Apologies received from Squadron Leader Neild

 **2. To receive any declarations of interest from Members & consider requests for dispensation.**

No requests for dispensation were submitted.

**3.To approve minutes of Council meeting held on 17th July 2018**

Proposed to approve by Cllr Arbour. Seconded by Cllr Turner. Agreed by all Councillors present.

**1. To approve minutes of the Council meeting held 14th August 2018.**

 Proposed to approve by Cllr Raburn. Seconded by Cllr Arbour. Agreed by all Councillors present.

**4. Reports from:**

 **1. RAF Lakenheath, Squadron Leader Neild**

 NONE GIVEN

1. **Norfolk County Council, Cllr Martin Storey**

Norfolk County Councillor Martin Storey informed the council of the possible move of the fire services to be brought under the same governance as the police services. The decision is still pending. NCC Storey will be keeping an eye on this and keep us updated. NCC Storey welcomes any contact from local residents if there is a pressing issue in Hockwold with regard to Highways issues. He is looking at ways to best use the £6000 given to him for improvements this year. For more information look on the NCC website or contact NCC Storey directly. <https://www.norfolk.gov.uk/> OR martin.storey@norfolk.gov.uk

 **3. Lode Advisory Committee**

Councillor Johns gave the LAC report from the first LAC meeting on August 10th 2018. The members discussed the best schedule of meetings to allow seasonal discussions on maintenance of the Lode and budget submissions to the Hockwold Parish Council. It was proposed to meet four times a year. (seasonally) The following dates for the next year included:

13th September 2018

11th October 2018

14th March 2019

13th June 2019

The LAC created a schedule of maintenance works to be carried out over the year and review regularly at their meetings. It was decided to have the clerk organize and research bylaws and bring to a future LAC meeting for discussion. It was proposed to submit budget proposal to the full Parish Council in time for their November meeting.

**5. Matters arising (for information only)**

**1. To report progress on matters arising from last minutes (not elsewhere on agenda)**

Chariman Raburn informed the council that only one person had responded to the Speed Awareness Sceme. Clerk was instructed to pass the details on to Ms. Taylor. The topic of Parish Council meeting minutes being available for more people, especially those not online, was discussed. It was decided to have the Clerk ask the local Post Office if they would hold a copy for people to read if they choose to, and to post them on the Parish Council noticeboard if the space was available.

**2. Clerk’s report**

Clerk reported that the LAC meeting had gone well and was very productive. It was also reported that complaints were made over the signs hanging on the playing field fencing. The Action Log was presented and all updates discussed.

**6. To confirm receipt of NALC, CAN, POLICE and other correspondence.**

 All Councillors present received their updates and correspondence. No queries.

**7. Planning Matters**

**1. To receive results & updates of outstanding applications**

- 18/01108/LDE Hockwold cum Wilton Caravan Cross Drove Fisheries Cowles Drove Hockwold cum Wilton Norfolk IP26 4JQ - Stationing of caravan for permanent residential use Not Lawful 15 August 2018 Delegated Decision

- 18/01178/T3 Hockwold cum Wilton Bulldog Service Station 87 Main Street Hockwold cum Wilton Norfolk IP26 4LN - Prior Notification: Installation of a 17.5 metre high monopole, 3 antennas, 1 dish and an equipment cabinet Prior Approval - Not Required 16 August 2018 Delegated Decision

**2. To receive new planning applications relevant to the village and make comment.**

* **18/01607/F | Removal of Condition 3: Construction of dwelling and double garage. | Garner Blast Cowles Drove Hockwold cum Wilton Norfolk** The council discussed this application, but were unable to attain vital information about the 3 condition from previous planning approval. The council feel very strongly about this kind of application and would like to have an opportunity to discuss this with all the relevant information. Clerk to contact Kings Lynn Planning Department and set up an EXORD meeting to discuss this application.

**8. Finance**

**1. To agree payments of invoices received**

Proposed to approve August BOA by Cllr Sismey. Seconded by Cllr Monsey-Cribb. Agreed by all present. Passed.

Proposed to approve September BOA by Cllr Johns. Seconded by Cllr Sismey. Agreed by all present. Passed.

**9. To vote on the CO-Option of Parish Councillor**

Chairman Raburn explained the voting process. Mr Harrison introduced himself. A vote was taken. Unanimous vote to elect Mr Harrison. Clerk to meet with Mr Harrison to sign all the required paperwork.

**10. To decide on topics of interest, dates and times for police street briefing**

The Clerk asked the PC what topics of interest they would hope to speak about during a street briefing. Specifically dates and times that they felt would be good for holding the briefing. The PC instructed the Clerk to speak with PC Anderson about availability and get possible dates to hold a briefing. Information to be brought back to the PC to schedule date.

 **11. To decide to continue or cancel Parish Council surgeries**

Due to lack of response/interest it was proposed to stop any further surgeries by Cllr Johns. Seconded by Cllr Sismey. Passed by all present.

**12. To decide on a date for the employment committee to meet for discussion and review**

The employment committee to make a date and meet before the next Parish Council meeting.

**13. To decide on action if any on the letter of complaint about the village sign**

The letter opposing the village sign content from the Hare Preservation Trust was read out. After much discussion it was proposed by Cllr Sullivan to write a letter in response expressing our views on the matter. Seconded by Cllr Monsey-Cribb. Opposed by two Councillors. Proposal passed. Clerk to write a draft letter and bring it to the next meeting.

**14. To decide on communications with the Iceni Academy about irresponsible parking during school hours**

The ongoing issues with irresponsible and dangerous parking were discussed as well as the number of complaints from local residents. It was proposed that the Clerk laisse with the head teacher and write an official letter of concern by Cllr Monsey-Cribb. Seconded by Cllr Raburn. Passed by all present.

**15. To discuss the War Memorials disrepair**

The war memorials disrepair was reported by Cllr Arbour. The clerk was instructed to get the memorial inspected and bring back the cost to the Parish Council at a future meeting meeting. Proposed by Cllr Arbour. Seconded by Cllr Sismey. Agreed by all present.

**16. To confirm date and time of the next Parish Council Meeting Tuesday 9th October 2018, 7.30 pm**

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, & Mr A Lawrence District Councillors, RAF Lakenheath and one copy for the web-site.