HOCKWOLD-CUM-WILTON PARISH COUNCIL

Minutes of Hockwold cum Wilton Parish Council Meeting, held in accordance with the *Coronavirus Act 2020 and associated 2020 Regulations and the LAPCP Regulations 2020.* {adopted APRIL 2020} on Tuesday 13th April 2021 commencing at **7.30p.m.**

Councillors of Hockwold cum Wilton Parish Council
Present: Cllr Randall, Cllr Johns, Cllr Marsden, Cllr Morgan, Cllr Sismey, Cllr Monsey-Cribb, Cllr Sullivan, Cllr Linkin, Cllr Chalk

Parish Clerk Ms Hilary Cox.
Two members of the public

The Chairman made a statement of condolence for the Duke of Edinburgh's passing and the Parish Council observed a minute of silence.

10 minute open forum

Members of Press and Public are invited to voice their comments and concerns in the Open Forum. However, the law does not permit members of the public and press to take part in the debates. Hilary R Cox, Parish Clerk & RFO

Cllr Ryves introduced himself to the Council.
Charles Smith raised concerns about fencing around 12 Acre Farm.

1. To receive and approve apologies for absence.

No apologies received.

2. To receive any declarations of interest from Members & consider requests for dispensation.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hockwold cum Wilton Parish Council Code of Conduct for Members and by the Localism Act 2011.

No declarations received.

3. To approve minutes of the Council meeting held 9th March 2021

Proposed to approve by Cllr Johns. Seconded by Cllr Marsden. RESOLVED.

a. To approve minutes of the EXORD Council meeting held 23rd March 2021

Proposed to postpone approval till May's meeting to allow Councillors time to read them by Cllr Linkin. Seconded by Cllr Morgan. RESOLVED.

4. Reports from:

a. RAF Lakenheath, Squadron Leader Turnbull

Squadron Leader updated the Council advising no COVID cases had been reported on the three bases in the previous week. A local airspace avoid order is being observed by both US and UK forces as a show of respect during the national mourning period. Sadly, the PC received notice that Squadron Leader Turnbull will be leaving his post and moving on to be Group Captain at RAF Cromwell on 4th June 2021.

b. Norfolk County Council & Borough WNKL Council, Cllr Martin Storey

NONE

c. Chairman

Chairman Randall updated the PC on the upcoming new version of the Code of Conduct. Normally it would be adopted at the APCM in May, but due to the tight timeframe it will be postponed till the June 2021 meeting. There has not been a final decision made on holding virtual meetings past the 6th May cut-off. It will be a wait and see situation. Working Groups will still be able to be held virtually.

d. Clerk

The clerk's report had been circulated previously, and all updates discussed. Clerk answered all questions.

5. Matters arising (for information only)

a. To report progress on matters arising from last minutes (not elsewhere on agenda)

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NONE

6. To approve Red Lion's continued use of the Village Green for a social distancing table and bench.

Proposed to approve for two months, the continued use of the Village Green for the table and bench by Cllr Randall. Seconded by Cllr Marsden. Agreed by all present.

7. To confirm receipt of NALC, CAN, POLICE and other correspondence.

All Councillors present received their updates and correspondence. No queries.

8. Planning Matters

a. To receive results & updates of outstanding applications

i. 21/00442/F Hockwold cum Wilton 1 Lakelands Hockwold cum Wilton Norfolk IP26 4NJ - Change colour of windows and fascia boards to farrow & ball french grey No: 18 Application not required 31 March 2021 Delegated Decision

b. To receive new planning applications relevant to the village and make comment.

i. 21/00434/F | Retrospective Change of use of land for the siting of 8 storage containers | Twelve Acre Farm Moor Drove (East) Hockwold cum Wilton THETFORD Norfolk IP26 4JU

The Councillors reviewed and discussed the application and RESOLVED to OBJECT to this application with the following concerns and objections. Proposed by Cllr Randall. Seconded by Cllr Chalk. Agreed by all present.

- Out-of-character - The design of the development, its scale and use, is such that it is out of character with its surroundings. The businesses along Moors Drove are horsiculture/agriculture. This is an integral trait of this rural single-track road. The overall opinion is that this is not just an eye sore to this specific area, but opposite to the character of the agricultural history of the parish.
- Design, appearance - The business and the metal containers are not in kind with the surrounding area. The area is rural and picturesque. It has no 'industrial aspects or businesses'. It should remain an area of agricultural use. Too much of Hockwold cum Wilton Parish has been given permission to alter the agriculture ties and history of the area. There is no local emergent need for storage in Hockwold. There are several storage facilities in and around the area.
- Road Safety - The development may lead to a significant impact upon road safety. The local population have already witnessed near misses with horse boxes trying to pass along the single-track road. We have had reports of unsafe conditions for pedestrian walkers that use this route daily with no shoulder to the road left. It has been a historic route for residents to exercise, walk their dogs and ride horses. This needs to be protected as a safe route for this to continue.
- Highway matters – parking & turning, visibility splays for the increased traffic entering and exiting Station Road meet the minimum required for safe travel. Even with the alterations made to the entrance to Station Road it is still a location with minimal vision for fast moving traffic along Station Road and those entering and exiting from Moors Drove. The wear and tear on the rural road is not sustainable. The Parish Council are still confused as to who will maintain the road and assure it is fit for purpose?
- Permitted Development - It is not in the permitted development area of Hockwold cum Wilton. It is not permitted development adjacent.

9. To discuss the Great British Spring Clean.

Cllr Randall informed the PC that she has spoken with a parishioner who is willing to organise the community pick up. The PC will advertise the GBSC and supply the litter pickers and bags.

10. To discuss highways issues in Hockwold cum Wilton Parish.

a. Record of accidents/incidents on Station Road?

NONE

b. To receive an update on the Village Gateways.

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Cllr Johns updated the PC on the Parish Partnership Scheme (PPS) application process. The PPS application was approved. The next step is to organise with NCC Highways.

c. To discuss SAM2 volunteer list

Cllr Johns asked for volunteers to help with the schedule of moving the SAM2 sign every four weeks. Cllr Marsden will consider helping, and will be getting back to the PC. Cllr Monsey-Cribb is to include Cllr Marsden in the SAM2 sign communications.

11. To discuss St Peter's Church and churchyard.

CCT's Kate Roma has started her visits to the churches under CCT management. Building contractors have checked the outside of St Peter's Church and deemed it in good condition. The churchyard has been cleared of the overgrowth now. Cllr Monsey-Cribb informed the PC that a 'Friends of St Peter's' will hopefully be created with CCT and the PC's support. The PC heard that there are already ten people interested in volunteering. We are now awaiting CCT's covid check of the church before opening.

12. To discuss anti - social behaviour in St James's car park.

There have been reports of drug dealings happening in the car park of St James's Church after hours. It was suggested that the gate to the car park be closed at night. The clerk to email the Rector.

13. To receive update on HcWPC Annual Parish Assembly (APA)

The 6th May was confirmed as the date for the virtual APA for 2021. Chairman Randall has invited 13 local organisations from the parish. A general invitation will go out to all of the residents via the Village Magazine. It is planned to announce the Christmas event at the APA and hopefully get other organisations involved. Cllr Randall will send out the agenda at a date closer to the day.

14. To hear GDPR update.

a. To discuss GDPR training session to be held in July 2021.

Cllr Morgan and the clerk updated the PC on the amount of GDPR documents that will be sent out to them to review. This will be sent after April's meeting. This will allow the Councillors a chance to look them over and have questions ready for the June meeting. A training on GDPR will be held for the PC in the next few months. Update to come later.

15. To discuss and adopt the Complaints Policy.

The draft policy had been distributed previously. The policy was discussed. Proposed to adopt the policy by Cllr Randall. Seconded by Cllr Linkin. Agreed by all present.

16. To discuss issues with the Maintenance contractor for the PC allotments.

The clerk updated the PC on the issues with the maintenance contractor and the needs of the PC. It was discussed and the PC tasked the clerk to bring the tenders from previous applicants back to the PC for review. It was decided having one contractor for all tasks would be more beneficial.

17. To discuss the possibility of erecting a flagpole in the village.

Cllr Linkin explained the proposal and the options available for flagpoles. The PC asked Cllr Linkin if he would take on the responsibility of:

- Contacting the Rector about possible locations near St James's Church.
- Visit different locations suggested by the PC.
- Get quotes from contractors for installation.

This can then be brought to the full PC at May's meeting. Cllr Linkin agreed. Clerk to place this on May's agenda.

18. To discuss the use of the chat function during zoom meetings.

Cllr Monsey-Cribb discussed the benefits to using the chat function when in virtual meetings, though this was not easily available to all Councillors.

19. To consider a revised calendar for the PC meetings.

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Cllr Randall explained that the issues with not knowing a definitive answer to the virtual meetings questions make it difficult to finalise the list at this time. All signs lead to an answer by the end of April. This item to be postponed till May's meeting.

20. Finance

a. To agree payment of April's invoices

Payments: 08.04.2021

K&M Lighting Services (inv. 6307)	£81.38
1st Glass Cleaners	£25.00
Eon Electricity (assumed)	£182.52
Ms. H. Cox --	
• WIFI/Broadband	£26.00
• Wages	£647.50
• Additional hour in Feb 2021	£203.96
H. Cox Total	£877.46
HMRC Employers Contribution (03/2021)	£72.91
H. Cox reimbursement for Zoom Subs	£14.39
H. Cox reimbursement Microsoft Subs	£59.99
Norfolk ALC (annual subs Inv. 4723)	£253.07
TFP (Lode Common Risk Assessment)	£60.00
J. LONG (allotment clearance)	£90.00
ELITE GARDEN MAINT.(allotment clearance)	£45.00
WESTCOTECK (replace. battery Inv.12156)	£96.00
VIKING Office Supplies (inv.196160)	£38.94
TOTAL	£ 1901.66

Income:

Precept 2021-2022	£23084.00
Council Support Grant	£148.00
Total Income	£23232.00

Correction/additions

HMRC Employers Contribution (08/2020)	- £6.42
Hilary R Cox Employees Contribution (03/2021)	+£30.06
EON Electricity (March 2021)	£164.89
Hilary R Cox Pay Arrears (09/2020)	£369.00

Proposed to approve BOA by Cllr Marsden. Seconded by Cllr Johns. Agreed by all present.

b. Grant Applications

NONE

c. Donations

NONE

21. To discuss Murfitts Industries continued noise disturbance.

The report from the first meeting between Murfitts Ind., the EA, Borough WNKL, Cllr Storey and the Chairman of HcWPC had been distributed previously. Cllr Randall informed the PC that it was a productive meeting, and updated the PC on the timeframe of 6-8 weeks for the equipment to arrive for Murfitts to start their attenuation measures. The recent increased noise was brought to Mr Murfitt's attention during the second update meeting. He could find no reason for the increase in sound. The possibility of the business closing at night until attenuation measures are finished was suggested during the meeting. It was explained that the plant isn't viable with night closures and the

storage it would take to allow for that isn't available. Cllr Randall informed the PC that the first update from the EA will be in the next Village Magazine.

22. Items for the next agenda.

NONE

23. To confirm date and time of the Virtual APCM 4th May 2021 starting at 7:00 pm , followed by the Virtual Parish Council Meeting at 7:30pm in line with the Coronavirus Act 2020 and associated 2020 Regulations and the LAPCP Regulations 2020. {adopted APRIL 2020}